



# South Coast Air Quality Management District

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## **Bidder's Checklist**

### **RFP No. 2012-17**

### **Emission Reduction Projects to be Implemented Under the AB 1318 Mitigation Fees Fund**

The following information is being provided as a tool to assist potential bidders in the completion of a competitive proposal for the use of funds as prescribed in AQMD RFP No. 2012-17 (downloadable at [www.aqmd.gov/rfp](http://www.aqmd.gov/rfp)). Use of this checklist is voluntary, does not replace the RFP, and does not guarantee project funding; rather, it is an aid to help ensure that your proposal is as complete and comprehensive as possible for proper consideration.

#### **Project /Program Details**

1. What are the location/locations of the project or program?
  - a. Is the project located within or partially within a six mile radius of the power plant project in Desert Hot Springs?
  - b. Is the project located within or partially within an Environmental Justice Area? Please see the RFP for map of Environmental Justice areas.
  - c. Is the project located within or partially within a combination of the two?
  - d. Be specific – provide the parcel number, address, or neighborhood of the project
2. What is the size and scope of the project or program?

Examples:

  - a. Vehicle/Engine Replacement, Repower, Retrofit Project (number and types of vehicles to be replaced, repowered or retrofitted; identify the new vehicle, engine, or retrofit device).
  - b. Modifications to Schools, Homes, or Commercial Buildings (number of homes, schools or commercial buildings to be weatherized, equipped with solar or wind power, or air filtration systems).
  - c. Infrastructure Project (miles, square feet, number of CNG stations or charging stations).
  - d. Other - description of the size and scope of the project.
3. What are the estimated emission reductions? Describe how these estimates are calculated or measured. If not quantifiable, describe the nature of the expected reductions qualitatively. For example, are the emissions reductions associated with criteria pollutants, that is Volatile Organic Compounds (VOC), Oxides of Nitrogen (NOx), Oxides of Sulfur (SOx), fine particulate matter (PM10 & PM2.5), air toxics, carcinogens, and/or related to lowering green house gas (GHG) emissions?

4. What is the estimated number of jobs created from this project or program? Please provide details on how estimates were determined. How many in the Coachella Valley? What kind of jobs will they be (part-time, temporary, permanent)?
5. Are there any secondary benefits from the project, other than jobs, that the project will have?  
Examples:
  - a. Public health benefits, such as fewer lost days of school or work.
  - b. Improved quality of life to the community.
  - c. Added revenue to the local area.

**Project/Program Implementation**

1. What knowledge, experience, and/or capacity will you provide in order to implement the proposed project? Summarize relevant expertise, knowledge, and/or capacity.
2. Have you obtained project partners, consultants etc., to assist in implementation? If so, please summarize who they are and their relevant expertise and knowledge.

**Project/Program Cost**

1. Do you have cost estimates or quotes from vendors? If so, please provide the costs of all items, such as labor, materials, equipment, and overhead costs.
2. If not, how were costs estimated? Please provide all details of how you estimated costs.
3. Do you have any other form of co-funding, cost sharing, or other grant funds?

Please note: If the emission reductions to be achieved through a proposed project are required by law, included in a regional plan or otherwise mandated, or have already been completely funded using other sources of funds, then the project will not likely be funded.

For more information, visit our website at: <http://www.aqmd.gov/prdas/CVRFP-AB1318/Coachella.htm>

**Questions?**

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